	M.P. POORV KSHETRA VIDYUT VITARAN CO.LTD. REGD. OFFICE – BLOCK No. 7, THIRD FLOOR, SHAKTI BHAWAN, RAMPUR, JABALPUR - 482 008 (M.P.)
	(Telephone no. 0761-2666030 EXTN., 270-2460 270-2448 Fax no. 0761-2660128) Email: gmworksez16@gmail.com CIN: U40109MP2002SGC015120

NO.DISCOM/EZ/WS/3427

Jabalpur dated: 11.10.18

CIRCULAR

Sub:- A-Class / B-Class Electrical Contractor and Supplier Registration through MP Online.

Presently the contractor and supplier registration is being carried out by Regional Office and it is observed that the supplier who have registered in one region have to obtain registration in other region also. This process takes time and requirement of repetition of submission of document in different regions in same company area. In view of above it has been decided the contractor / supplier registration will be carried out through MP Online Kiosk or through directly by contractor / supplier from Citizen Login.

➤ **Type of registrations is being made through MP Online:-**

1. Registration of A-Class Electrical Contractor.
2. Registration of B-Class Electrical Contractor.
3. Registration of Supplier.

➤ **Contractor / supplier have to fill up mainly following fields:-**

1. Name and Address
2. PAN No.
3. GST No.
4. Bank details etc.

➤ **Contractor / supplier have to attach following documents:-**

1. Copy of A-Class or B-Class Electrical License issued by Govt. of MP.
2. Copy of PAN Card.
3. Copy of GST No.
4. Copy of Registrar of Company Affair (ROC).
5. Gumasta

➤ **Charges:-**

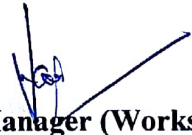
1. MP Online Kiosk charges – Rs.500/-
2. A-Class Electrical Contractor registration charges – Rs.1,00,000/- + GST
3. B-Class Electrical Contractor registration charges – Rs.1000/- + GST
4. Supplier registration charges – Rs.1500/- + GST

➤ **Validity of Registration:-**

1. A-Class Electrical Contractor– Three years from date of registration or validity of license whichever is earlier.
2. B-Class Electrical Contractor - Three years from date of registration or validity of license whichever is earlier.
3. Supplier - Three years from date of registration.

Further it is to mention that after registration through MP Online the data of contractor / supplier will be seamlessly transferred to ERP. The contractor / supplier who have been registered through above process is valid for whole company area and they have not to register in different region office. Already registered contractor / supplier have need not to again register through MP Online they will be created in MP Online from the available data in ERP / in Region office.

Encl.: Slides of Process of Registration


Chief General Manager (Works)
MPPKVVCL : Jabalpur

Copy to:-

1. The CGM(HR&A), MPPKVVCL, Jabalpur.
2. The CGM(IPDS)/(Rural Project)/(Comml.)/(Purchase)/(Enforcement), MPPKVVCL, Jabalpur.
3. The CE(JR/SR/RR), MPPKVVCL, Jabalpur/Sagar/Rewa. It is requested to provide data of already registered contractor / supplier in your region for uploading in MP Online Portal.
4. The CE(Store), MPPKVVCL, Jabalpur.
5. The CFO(EZ), MPPKVVCL, Jabalpur.
6. The Chief(CS&A), MPPKVVCL, Jabalpur.
7. The GM-Head(IT), MPPKVVCL, Jabalpur.
8. The SE(City / O&M), MPPKVVCL, _____
9. The EE(City / O&M)/(STC)/(STM)/(Store)/(MT)/(MTRU)/(Work Shop)/, MPPKVVCL, _____
10. The Sr. A.O. / RAO, MPPKVVCL, _____